

**BARNEGAT BAY YACHT RACING ASSOCIATION**

**INSTRUCTIONS TO LOCAL REGATTA COMMITTEES  
OF MEMBER CLUBS AND CHECK-OFF SHEETS**

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## BARNEGAT BAY YACHT RACING ASSOCIATION

### INSTRUCTIONS TO LOCAL REGATTA COMMITTEES OF MEMBER CLUBS

The following instructions are promulgated by the Regatta Committee of Barnegat Bay Yacht Racing Association to standardize equipment and procedure at all BBYRA Regattas. These instructions do not replace the BBYRA Rule Book.

1. Turning Markers shall be 50 gallon drums painted bright yellow with black numbers on each end and secured with suitable moorings, such as 25 pound mushroom anchors or concrete block 18" x 18" x 6". Each year it is the responsibility of the member clubs to properly maintain and place the following assigned turning markers prior to the first race of the season and periodically check as necessary their condition and location during the racing season. It is the responsibility of the host club of each regatta to insure the condition and location of each turning marker used on its course sheet immediately prior to the commencement of its regatta. Should it find that one of such turning markers is missing it should immediately make arrangements for a substitute in accordance with the BBYRA Rule Book. It is suggested that one member of the Local Regatta Committee be assigned this responsibility. A report of condition and proper location of turning markers should be made to the Chairman of the BBYRA Regatta Committee prior to 0900.

Mantoloking Yacht Club	Nos. 1, 2, 3, 4, 5	)	
Normandy Beach Yacht Club	Nos. 6, 7, 13, 14, 15	)	Upper Bay
Shore Acres Yacht Club	Nos. 8, 9, 10, 11, 12	)	
Lavallette Yacht Club	Nos. 16, 17, 18, 19, 20)	)	
Seaside Park Yacht Club	Nos. 1, 2, 3, 4, 5	)	
Ocean Gate Yacht Club	Nos. 7, 9, 10, 20, 21	)	
Island Heights Yacht Club	Nos. 6, 8, 11, 18, 19	)	Lower Bay
Toms River Yacht Club	Nos. 12, 13, 14	)	
Beachwood Yacht Club	Nos. 15, 16, 17	)	

2. Shapes and Signal Mast are supplied by BBYRA and must be picked up by club representative at conclusion of prior regatta and placed aboard the Committee Boat prior to its departure at 0900. The signal mast should be stepped.

3. Class and Course Letters are supplied by BBYRA and must be picked up by club representative at conclusion of prior regatta and should be on board the Committee Boat prior to 0900.

4. Line Buoy must be supplied by host club. It shall be at least a 30 gallon drum painted bright yellow with letter "L" on both ends. It shall be aboard the Line Buoy and Late Entry Boat prior to 0900.

5. Signal Cannon must be supplied by host club, preferably 10 gauge, and shall be aboard the Committee Boat prior to 0900.

6. Flags must be supplied by host club. They shall include:  
Committee Boat - Regatta Committee Flag, blue field with anchor and letters "R.C."; Code Flags - P, O, N, M, R, Q, S,  
Patrol Boat - Patrol flags for each patrol boat. BBYRA has additional patrol boat flags.

7. Clip Boards for entry sheets must be supplied by host club.

8. Tables suitable to sit three committeemen taking entries must be supplied by host club.

9. Cash Box for entrance fees with change must be supplied by host club.

10. Committee Boat and crew must be supplied by host club and should be at dock ready to leave prior to 0900. All equipment must be aboard and in place. The mast from which the racing committee flag is flown shall be considered one end of the starting and finishing line. The Committee Boat should establish its position from which starting line is determined before the warning signal is given. Committee Boat should never be dressed and should carry only minimum flags, such as ensign, burgee, and race committee flag. The Committee Boat should never give nor return salutes while acting as such.

11. Line Buoy and Late Entry Boat with crew must be supplied by host club and should be ready to leave with the Committee Boat prior to 0900. Line buoy and late entry sheets and charts must be aboard. Line Buoy should be removed after start of last race in the morning and afternoon.

12. Patrol Boats and crews must be supplied by host club to patrol course and assure safety of all sailors. Two or more should suffice in moderate weather. Extra boats may be needed in foul weather. They shall remain on station or patrol as long as the race continues. All casualties should be reported to the Chairman, BBYRA Regatta Committee either on the Committee Boat or on shore as the case may be as soon as practicable for scoring purposes.

13. Taxi Boats and crews must be supplied by host club. They should be available to assist the Committee Boat as directed; including delivering of entry sheets after the start of the last race of the morning and afternoon; immediate availability to recall boats in the event of premature start, taxiing of regatta committee personnel back and forth from host club and Committee Boat; etc.

14. Miscellaneous Equipment.

(a) At Entry Desk:

200 Course Sheets  
18 entry sheets and pencils  
1 box of thumb tacks  
200 Entry Cards (BBYRA)  
15 Protest forms (BBYRA)

(b) On Committee Boat:

60 ft. light line (about weight of that used with  
venetian blinds)  
50 Blank signal shells

15. Starting Area and Dock shall be made clear of all moored and anchored boats and as far as possible the dock should be kept clear of all power boats not involved in the regatta. This should be accomplished prior to 0830.

16. Entry Committee of three men, two from the host club and one from BBYRA, shall establish a suitable place to accept entries by 0830. All entries shall be made in full, no nicknames or initials. All spaces should be completed. All irregularities in entries should be reported to the BBYRA Measurer, or Chairman, BBYRA Regatta Committee.

17. Rooster Flags shall be collected by the Entry Committee per list supplied by Scorer, for each rooster flag not returned, collect \$2.00 penalty.

18. Entry Sheets. Immediately after the preparatory signal for the last race both in the morning and afternoon the entry sheets should be delivered to the Chairman, BBYRA Regatta Committee on the Committee Boat.

19. Protest Committee shall consist of 3 members; 2 appointed by host club, the other (who shall act as Chairman) by the Chairman, BBYRA Regatta Committee. The Protest Committee shall sit at the direction of its Chairman immediately upon the conclusion of the morning and afternoon races when necessary. BBYRA forms for protests and appeals shall be used. The results of all protests shall be reported to the Scorer as soon as possible.

20. Hoist and Launch Area. It is suggested that a member of the Local Regatta Committee be on hand at 0830 and remain in charge.

21. Late Finishes. At least one member of the host club and one member of the BBYRA Regatta Committee shall remain on duty until all boats in all classes have finished or reported safe.

22. Entrance Fees. An entrance fee of \$2.00 shall be collected from each boat participating in a Senior Class and a fee of \$1.00 from each boat participating in a Junior Class. Junior classes are: "A" Sneakbox, "Jr." Penguin, "B" Sneakbox, "Jr." Jets, "Jr." Comets and "M" Sloops. All other are Senior Classes. Entrance fees shall be paid or mailed by check to the BBYRA Treasurer.

23. Trophies and Flags. It shall be the responsibility of the host club to award all host club trophies, flags and other awards. It shall be the responsibility of all member club representatives to award all BBYRA Flags and Roosters to winners of their own clubs.

Chairman, BBYRA Regatta Committee