

GENERAL OPERATIONS OF PATROL VESSELS

1. Work from leeward (downwind) side of the course and in all cases avoid interference with racing yachts.
2. Watch out for difficulties encountered by contestants at the turning marks.
3. Warn any spectator or passing power boats of the race in progress, in the event it appears these boats may interfere with racing yachts.
4. Proceed promptly to any capsized yacht that you may notice, or be advised about by radio.
5. In case of a capsized or disabled racing yacht, do not attempt to assist it until other nearby racing yachts have passed, or the disabled yacht drifts clear of other contenders, unless there is an indication of immediate need for assistance.
6. While most racing yachts will refuse assistance to avoid disqualification, do not abandon any such craft until it is absolutely certain that both the yacht and its crew are safe.
7. Advise, at the first opportunity, the Committee Boat of the class and sail number of any yacht withdrawing from a race, and, if possible, the reason for such withdrawal.
8. When code flag B (Bravo) is noticed in the rigging of any competing yacht, determine the class and sail number of both the protesting yacht and the yacht being protested, and so advise the Committee Boat.
9. Upon advice from the Committee Boat, display code flag D (Delta) (life jackets), and make every effort to pass the word to all racing crews that the wearing of life jackets has become mandatory.
10. In emergencies, or in the event of sudden foul weather, do not hesitate to enlist the aid of Coast Guard patrol boats in the vicinity, or civilian vessels that may be willing and competent to help.
11. Approach a capsized yacht from the downwind (leeward) side. Exercise care that your propeller does not run afoul of swimming crew members or loose lines.
12. Get the yacht crew safely aboard your boat. When towing a righted, swamped yacht use a very short towline securely fastened to the yacht mast, and someone should remain in the stern of the towed yacht to provide balance and stability.
13. All radio equipment, flags and these instructions are to be returned to the Safety Patrol Coordinator at the end of each Regatta Day.

RADIO COMMUNICATIONS PROCEDURE

Since we are now operating under FCC license, our communications must follow FCC regulations covering Citizens Band Radio Service.

- 1) The BBYRA has been licensed to operate a Class D station under the call sign KBR 3256. This license permits us to operate a maximum of ten transmitters.
- 2) Our transmitter units are designated as follows:

Base	- Club House	Units 3-to 9	- Patrol and
Unit 1	- Committee Boat		- messenger craft
Unit 2	- Off-line Boat		as assigned

- 3) All transmissions from each unit shall be identified by the BBYRA call sign KBR 3256 at the beginning and end of each transmission or series of transmissions directed to or exchanged with any unit. The transmitting unit, after identifying itself with the call sign, will identify the other units by their appropriate unit designation as indicated in (2) above.

EXAMPLES OF CORRECT IDENTIFICATION

Calling: "KBR 3256 Unit 1, calling Unit 3"

Response: "KBR 3256 Unit 3 to Unit 1, over"

Clearing: "KBR 3256 Unit 1, clear with Unit 3"

and "KBR 3256 Unit 3, clear with Unit 1"

4) OPERATION OF SETS

- a) Keep the channel selector switch on "A" position unless advised otherwise, so as to avoid damage to the set.
- b) Whip antennas for all sets must be fully extended and in vertical position. As an option, the hand held sets may be fitted with the short stubby antenna.
- c) Turn sets ON and increase VOLUME to a point where background noise is heard (no incoming signal should be present). Then adjust the SQUELCH control until the background noise just disappears. At this point, the receiver will be relatively quiet, but an INCOMING signal will overcome the squelch action and can be heard. Adjust volume to suit! Speak clearly!
- d) Please exercise care in keeping the sets reasonably DRY.



BARNEGAT BAY YACHT RACING ASSOCIATION

GUIDE LINES FOR REGATTA COMMITTEE REPRESENTATIVES

I. WHEN YOUR CLUB IS HOST CLUB:

A. Registration Desk:

1. Have Desk set up by 0830.
2. See that Desk is properly manned and supplied with: Registration Cards, course sheets, pencils, green and orange pennants, protest flags, protest forms and signs designating areas where specific classes sign up.

B. Supply "Taxi" boat for use at the descretion of the Committee.

C. Have Committee Boat rigged by 0800.

NOTE: See BBYRA Registration Procedure sheets for 1975 for more specific information and guide lines to use in setting up Club facilities on your host day.

II. GENERAL DUTIES OF REGATTA COMMITTEE MEMBERS.

- A. Arrive promptly by 0830. Be prepared to spend the entire day on the Committee Boat. Bring along suitable "Foul-weather gear" for inclement weather. If you cannot spend all day, arrange for a relief man. ARRIVE IN PROPER UNIFORM.
- B. If you are qualified for a specific job, notify the Vice-Commodore. If not, notify him of your preference for training as an assistant.
- C. Be prepared to take an additional assignment as sometime emergencies arise.
- D. At the end of the day:
 1. Check for protests relating to your Club members.
 2. Pick up flags and scoring sheets for your Club.
 3. Assist in the removal of gear, and if your Club is host the next week, take needed gear along with you.
- E. There should be no drinking outside of cabin, no conversation with contestants, and it should be remembered that all discussions aboard the Committee Boat should remain CONFIDENTIAL.

Roger Brown

Roger Brown, Vice-Commodore
BBYRA

BARNEGAT BAY YACHT RACING ASSOCIATION

REGISTRATION PROCEDURES - 1975

The host Club, under the direction of the BBYRA, is responsible for registration of all yachts and the sale of various materials provided for the use of BBYRA skippers. The following procedure should be followed as closely as possible:

1. ENTRY COMMITTEE - of at least three persons shall be provided in an area suitable to accept entries from 0830 until the preparatory signal for the last class to start.
2. The BBYRA Scorer will provide the host Club with the following:
 - Entry materials,
 - Registration Sign (with RC equipment) _____
 - Bulletin Board (with RC equipment) _____
 - Entry forms - seasonal/weekly
(Seasonal - first three weeks only)
 - Registration Procedure Sheet
 - Protest forms
 - Racing record sheets
 - Line Boat Packet
 - Inventory sheet
 - BBYRA Membership blanks (1st 3 weeks)
 - BBYRA Rule Books
 - Materials for sale
 - Protest Flags
 - Orange pennants
 - Green pennants

All unused materials are to be returned to the BBYRA immediately following the regatta.

3. The host Club is responsible for the following:
 - Course Sheets
 - Class designation signs for sign-up tables.
 - Pencils
 - Cash box with appropriate change, etc.
 - It is also suggested that a separate table where skippers may fill out their entry cards be provided.
 - Lunch tickets
4. The Entry committee shall hang the Registration Sign in a conspicuous location and shall locate the BBYRA Bulletin Board in a conspicuous location near the Entry Desk.
5. Season Information Cards - (1st three weeks only) These cards are to be filled out in full and signed on the back by each contestant the first time he enters in the 1975 season. The Season Information Card is to be submitted with the Entry Card.
NOTE: Double check to be sure that each Season Information Card has been signed on the back.
6. Entry Cards - (Weekly) These cards are to be filled out in full for each race.

Racing Record Sheets, one set for each class, shall be compiled from the Entry Cards and Season Information Cards and delivered to the committee boat as soon as the last class has started, both morning and afternoon.

8. Line Boat Packet - (for late registration on the water) The Line Boat Packet containing 100 course sheets, change and any Lunch Control (Lunch tickets) desired, shall be presented to the Race Committee member in charge of the Line Boat for that day before it leaves the dock in the morning (usually before 9.00 a.m.). It is the responsibility of the Entry Committee to see that the Packet along with any entry fees is returned to them at the end of the day's races. These entry fees must be included in the other monies to be sent to the Treasurer.
9. The Inventory Sheet pertains mainly to equipment carried on Race committee boats, however, the Registration Sign and Bulletin board are included on this list and should be returned to the Scorer at the end of the day. It is also requested that a tally sheet be kept for all "sales" of BBYRA Items such as: protest flags pennants etc.
10. BBYRA Membership blanks - As membership in the BBYRA is required for all contestants this year, it is important that these be distributed with the Season Information Cards at the first two races and available for the third race. These blanks should be mailed directly to the Chairman of the Contributing Membership Committee, to be in his hands by the third race. It is also acceptable for the entrant to present his completed membership blank and check (or cash) at the time he registers for the third race of the BBYRA season. These should be held separately and presented to the Chairman of the Contributing Membership Committee.
11. BBYRA Rule books These are distributed to skippers free of charge.
12. FEES and CHARGES.

Entry Fees:

Jr. Penguin, Intermediate Penguin, "B" Sneakboxes, Blue Jay, "M" Sloop "A" Division, -Two (\$2.00) dollars.

All other classes-Three (\$3.00) dollars.

BBYRA Contributing Membership fee- Five (\$5.00) dollars a year.

13. Lunches when a boat is entered the entrant should receive a Course Sheet and Lunch Control (ticket) appropriate to the class. These are as follows:

Laser - 1 lunch.

"M" Sloop, Penguin, Blue Jay, "B" Cats, Hobie "16", Toronado, International "470" - 2 lunches.

Sneakbox, "E" Sloop, Lightnings, "A" Cat, Thistle - 3 lunches.

It is recommended additional lunches be available for sale to additional crews and guests.

14. It would be helpful if the host Club could provide a separate small area with attendant to handle the sale of the following articles useful to sailors and the BBYRA:

Protest Flags \$1.00 each.

Orange Pennants These are required on Intermediate Penguins, "B" Division "M" Sloops, and "B" Sneakboxes and one will be provided free of charge, per entrant for the year.

The Skipper must sign for same in the folder provided.

Additional pennants are to be sold for 50¢ each.

Green Pennants These are required on Junior Penguins and "M" Sloops "A" Division and are handled the same way as the above.

BBYRA Patches \$2.00 each.

BBYRA Contributing Membership forms could also be made available to families, friends and crews.

The Committee strongly recommends that the boat chosen for the Regatta Committee boat be equiped with suitable radio communication so that the Coast Guard could be notified in the case of an emergency.

Following the close of entries, the Entry Committee or other Yacht Club designee must provide the BBYRA Treasurer with a Check covering all monies received. Mail to Treasurer Edward W. Feirer, 208 Barnegat Boulevard, Beachwood, N. J. 08722

Any questions regarding these instructions may be directed to:

Vice Commodore BBYRA

Secretary BBYRA

Scorer BBYRA