



## BARNEGAT BAY YACHT RACING ASSOCIATION

### OFFICERS' MEETING

October 21, 2003, 7:30

Frances' Home

The meeting was called to order by Commodore Jack Heacock.

Also present were Vice Commodore Bill Scheyer, Fleet Captain Bill Bogardus, Measurer Jim Carson & Secretary Betty Jane France.

#### **2004 Information Sheets -**

Betty Jane distributed lists of 2004 BBYRA Officers, Past Commodores, Delegates, Representatives, and Alternates with addresses, phone numbers, and email addresses. Some information sheets have yet to be received.

#### **2004 Committee Appointments -**

Jack announced his committees for 2004 which are as follows:

Regatta - Chairperson Bill Scheyer

Class Liaison - Chairperson Bob Morrow

Protest - Co-Chairperson Bill Bogardus, Co-Chairperson Dave Loughran, & Bob Morrow

Appeals - Chairperson Chris Petracco

Safety - Chairperson Bill Bogardus

Scoring - Scorer Harold Lewry

Registrar Eileen King, & Betty Jane France

Junior Sailing - Chairperson Sue Oksen-Pereira

YRA Representative to US Sailing - Harry Foote

Alternate - Roger Brown

US Sailing National Cup Events - Chairperson Bill Bogardus

Sailing Instructions - Chairperson Jim Carson, Richard Kerdock, Del Kusma, & Dave Magno

Class Eligibility - Chairperson Jim Carson

Public Relations/Communications - Greg Parmele

Yearbook - Co-Chairperson Betty Jane France, & Co-Chairperson Jim Carson

Web master - Jack Heacock

Financial - Chairperson Bill Warner

Contributing Membership - Chairperson Eve Allison

Equipment - Chairperson Bill Bogardus, & Job Gash

Historian - Donald Bottomley

General Programs & Services - Co-Chairperson Richard Sayers & Co-Chairperson Harry Foote

Betty Jane will send letters of appointment to above.

#### **Area C Booth at Sail Expo -**

Jack received a letter from Mid Atlantic YRA relative to the Area C booth at 2004 Sail Expo.

Area C will have a double booth (\$500) professionally designed (\$450).

The Area C meeting will be held on Sunday of the boat show week-end. Jack will follow up.

#### **Liaison Meeting -**

A Liaison Meeting, which Bill Scheyer will run, will be held on *November 22, 2003 at MCYC*.

Meeting notices will go out with a reminder for the fleets to meet.

Lunch will be available at a nominal cost; reservations to Betty Jane are required.

The meeting agenda - each fleet representative will be called upon to address concerns and requests.

*We hear that -*

A-Cats like windward/leeward courses with a leeward gate.

PM E-Sloops want to start at 1:30 with longer courses.

M-Sloops would like double races, back to back in AM, two times with two weeks off.  
Sanderlings are talking about back to back in PM one time with one week off.  
Sanderlings are requiring that at least a 4 hp motor be on board.  
More information will come forth at Liaison Meeting.

*To be addressed -*

- entire fee structure
- lunch options
- crew trophies (included in registration fee?)
- 11:30 starting time with a cut off time
- course types
- offset mark (consensus to keep)

**Sailing Instructions Committee -**

Sailing Instructions Committee will look into -

When there is a change of course, only marks will be moved and offset marks will be removed.

Trapezoidal courses

**Class Eligibility Committee -**

Class Eligibility Committee will handle PM Sunfish.

**BBYRA Bylaws, Racing Rules -**

We will ask Dave Loughran to include in the Bylaws procedure if an officer dies, resigns, etc.  
Bill Scheyer will work on language involving individual memberships for our next meeting.  
We need to investigate all procedures at our disposal to disqualify a boat, which has failed inspection, without a protest hearing.

**Equipment -**

Bill Bogardus will place an order before the end of the year to take advantage of cheaper prices.

Equipment needed -

- bull horn
- tape recorder
- anchor & line
- another bright green mark cover (Bob Morrow's mother will make)
- Jim will order air horns (4 cases of cans & 6 tops)
- Jim has whistles
- lightning strike indicator (will address at later time)
- 6 new patrol flags (with flag order)

**BBYRA Records -**

Jack talked to Don Bottomley, our historian. Some BBYRA history will go on the web.  
Jack is looking into our records being archived at the Toms River Seaport Society with a display there also. Bill Bogardus volunteered to do the display. Putting the records on DVDs was discussed.

**US Sailing Meeting in St. Louis -**

Harry Foote, Bob Morrow, and Roger Brown attended. Faye Bennett is now the Area C representative. They ascertained that we are well covered, including volunteer boats, with our current insurance. However, Roger should review our policy.

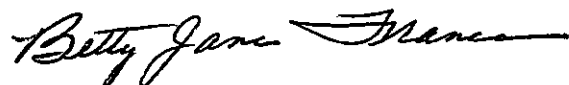
**2004 USCG Permits -**

Bill Scheyer will handle Coast Guard permits.

*Next meeting will be held on Saturday, December 13, 2003, 10 AM*

*at Jack's mother's home (521 Princeton Ave., Brick, NJ 08724, 732-899-6978)*

Respectfully submitted,



Betty Jane France, Secretary

From: <WScheyer@aol.com>  
Date: Thu, 20 Nov 2003 07:10:28 -0500  
To: jgcfuzzy@litenet.net, WScheyer@aol.com  
Cc: jheacock@att.net, jgcfuzzy@litenet.net, cranmoor@yahoo.com,  
skipperbo@aol.com, bfrance@rcn.com, rtmorrow@mindspring.com,  
Dploughran@cs.com  
Subject: Re: (no subject), (Individual Membership)  
X-AOL-IP: 208.225.208.2

Jim:

That's OK with me too. So I suggest that when I put that on the floor Saturday, you move to refer the matter to the by-laws committee and/or the delegates.

See you Saturday,

Bill

From: "Jim Carson" <jgcfuzzy@litenet.net>  
To: "Bill Scheyer" <WScheyer@aol.com>  
Cc: "John Heacock" <jheacock@att.net>, "Jim Carson" <jgcfuzzy@litenet.net>,  
"Bill Warner" <cranmoor@yahoo.com>,  
"Bill Bogardus" <skipperbo@aol.com>,  
"Betty Jane France" <bfrance@rcn.com>,  
"Bob Morrow" <rtmorrow@mindspring.com>,  
"Dave Loughran" <Dploughran@cs.com>  
Subject: Re: (no subject), (Individual Membership)  
Date: Wed, 19 Nov 2003 21:35:19 -0500  
X-Priority: 3

Bill (and others) - I have a "strong objection" to the rules change proposed regarding individual memberships. First, I believe it is much too elaborate and legalistic. Our trend should be to simplify, not complicate. Second, I believe that since there is nothing contradictory in the Rules, the place to define memberships is in the By-Laws. I believe the proper way to do this would be to change the By-Laws which is a matter for the Delegates, not the Regatta Committee. See you Saturday. - Jim

----- Original Message -----

**From:** [WScheyer@aol.com](mailto:WScheyer@aol.com)  
**To:** [SkipperBo@aol.com](mailto:SkipperBo@aol.com) ; [jgcfuzzy@litenet.net](mailto:jgcfuzzy@litenet.net) ; [bfrance@rcn.com](mailto:bfrance@rcn.com) ; [jheacock@worldnet.att.net](mailto:jheacock@worldnet.att.net) ; [rtmorrow@mindspring.com](mailto:rtmorrow@mindspring.com) ; [cranmoor@yahoo.com](mailto:cranmoor@yahoo.com)  
**Sent:** Saturday, November 15, 2003 3:07 PM  
**Subject:** (no subject)

Hi All:

You may recall that at the last officers meeting, I chose to take a stab at the wording regarding individual memberships. Please find my suggested wording below. I will place this on the table on 11/22/03, absent anyone's strong objection(s) or suggested revisions.

"6. Any member of the household of a BBYRA individual member may be permitted to enter and/or skipper a boat which is the bona fide property of their particular BBYRA recognized yacht club or of said individual BBYRA member. A member of the household of a BBYRA individual member shall for purposes of this rule be defined as any person entitled to enjoy racing privileges in the relevant BBYRA recognized yacht club by virtue of the BBYRA individual member's membership in said BBYRA recognized yacht club ."

The above paragraph would be a new additional paragraph to the racing rules of BBYRA. If you like the above, please let me know that too.

Regards,

Bill

From: <WScheyer@aol.com>

Date: Sat, 15 Nov 2003 15:07:53 EST

Subject: (no subject)

To: SkipperBo@aol.com, jgcfuzzy@litenet.net, bfrance@rcn.com,  
jheacock@worldnet.att.net, rtmorrow@mindspring.com, cranmoor@yahoo.com

Hi All:

You may recall that at the last officers meeting, I chose to take a stab at the wording regarding individual memberships. Please find my suggested wording below. I will place this on the table on 11/22/03, absent anyone's strong objection(s) or suggested revisions.

"6. Any member of the household of a BBYRA individual member may be permitted to enter and/or skipper a boat which is the bona fide property of their particular BBYRA recognized yacht club or of said individual BBYRA member. A member of the household of a BBYRA individual member shall for purposes of this rule be defined as any person entitled to enjoy racing privileges in the relevant BBYRA recognized yacht club by virtue of the BBYRA individual member's membership in said BBYRA recognized yacht club ."

The above paragraph would be a new additional paragraph to the racing rules of BBYRA. If you like the above, please let me know that too.

Regards,

Bill

From: <WScheyer@aol.com>  
Date: Thu, 13 Nov 2003 17:10:15 EST  
Subject: revised wording  
To: bfrance@rcn.com

Betty:

Here is a revision to yesterday's e-mail, which I believe is more specific. Let me know what you think.

Thanks

Bill

"6. Any member of the household of a BBYRA individual member may be permitted to enter and/or skipper a boat which is the bona fide property of their particular BBYRA recognized yacht club or of said individual BBYRA member. A member of the household of a BBYRA individual member shall for purposes of this rule be defined as any person entitled to enjoy racing privileges in the relevant BBYRA recognized yacht club by virtue of the BBYRA individual member's membership in said BBYRA recognized yacht club ."



## BARNEGAT BAY YACHT RACING ASSOCIATION

### Officers' Meeting

December 13, 2003  
Heacock Home

#### Sailing Schedule

The date of the Ensign Nationals is unknown.

E Sloops need a 1 1/2 hour window between AM & PM races; PM race could be postponed.

A time should be established for AM & PM after which we do not start a race.

Trapezoidal courses were scrapped.

Bill Scheyer will send out the proposed racing schedule.

#### Sailing Instructions

If possible, A Cats should be on a separate course away from all other fleets.

A time limit for inspections was discussed; it was determined that boats in fleets being inspected may not leave the area and may not have outside contact.

The Sailing Instructions Committee referred scoring to the Officers and the Scorer.

C Scorer can accommodate high, low; %age; it was decided that we will go with low point.

We will not publish the finish line location since it could lead to request for redress.

Notification of shortened course at prior mark was not deemed practical.

Jim Carson is looking into procuring better quality paper for course charts; he is also looking into controlling the numbers.

An inspection DSQ without protest will be instituted.

The Sailing Instructions Committee will meet on 1/8/04.

Bob Morrow will review the Appellate Procedure.

The appeals fee amount was questioned; is it too high?

After much discussion about what tools sailors need when filing a protest, it was decided that this topic will go on the agenda of the Sailing Instructions Committee Meeting.

#### Atlantic City Boat Show

Mid Atlantic is setting it up.

Bill Bogardus will do our presentation (Jack gave him pictures).

#### Race Management Seminar

The Race Management Seminar will be held on Saturday 5/8/04 possibly at BHYC.

Bill Bogardus is in charge of seminar. He has MRYC original records.

We need -

- to be rolling by the end of January.

- to establish a fee.

- to contact Lacy Howell at US Sailing.

- housing for the Murphys.

- facilities for 50 people.

- a power point projector (Tom Allison may have one).

#### Regatta Committee

Race management seminar should produce more qualified people to serve on Regatta Committee.

Jack Heacock will call commodores of member clubs in an attempt to get more active members to serve on the race committee.

A motion was made, seconded and passed to amend BBYRA Bylaws to provide for three Representatives from each member club rather than one Representative and one Alternate.

### **Individual Membership**

A motion was made, seconded, and passed to have Dave Loughran address the BBYRA Racing Rules regarding Individual Membership requirements for skippers.

### **Crew Trophies**

Bill Bogardus will design and get prices for crew medallions approximately 3 inches in diameter. A die with the BBYRA emblem would be needed. Bill will keep Dick Thomas in the loop.

### **Fee Structure**

Decisions were made to propose-

- not giving a US Sailing discount.

- charging \$25 more for season registrations received after June 15th.

- making lunch optional (one fee with lunch, another fee without lunch).

- requiring that season registration be received by June 15th for lunch arrangements.

- establishing fees using \$5 per head for lunch and \$5 for race registration (per week).

- no lunches for daily registrants.

- no lunches for season registrants registering after June 15th .

Host clubs can sell lunches.

### **Finish Boats**

We need more boats capable of taking finishes.

- TRYC and MCYC launches are set up and ready to go with the necessary equipment.

- Bill Bogardus will get two more sets of flags.

### **Coast Guard Permits**

Bill Scheyer will do the Coast Guard permits with a copy to the NJ Marine Police.

### **Regatta Committee Practice**

There will be a practice session.

### **Instructions to Host Clubs**

Jack Heacock will be responsible for instructions to the host clubs which will include a request for early sailor lunches. He will remind clubs that there are multiple race committee boats which should be treated equally with regards to food, etc.

### **Flags**

Bill Warner may be willing to assume this responsibility again.

### **Commodores Ball**

Who gets invited is always a problem; the Secretary is willing to donate mailing labels but does not decide to whom.

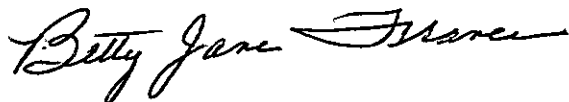
It was determined that invitations by mail go to those on a small list and invitations by web to a larger number. Invitations should be more inclusive than less inclusive.

### **Equipment**

One more orange mark and another "schmoo" will be ordered; a yellow and black tomato mark will be researched.

**The next Officers' Meeting  
will be held on  
1/24/04 at 10 AM  
at Jim Carson's home.  
499 Princeton Ave., Brick  
732-892-1924, jgcfuzzy@litenet.net**

Respectfully submitted,



Betty Jane France, Secretary



X-Priority: 3  
Reply-To: rtmorrow@mindspring.com  
From: "Robert T. Morrow" <rtmorrow@mindspring.com>  
To: "Jim Carson" <jgcfuzzy@litenet.net>, "Jack Heacock" <jheacock@att.net>,  
"Bob Morrow" <rtmorrow@mindspring.com>,  
"Bill Warner" <cranmoor@yahoo.com>, "Bill Scheyer" <wscheyer@aol.com>,  
"Bill Bogardus" <Skipperbo@aol.com>,  
"Betty Jane France" <bfrance@rcn.com>  
Subject: 2004 Appellate Procedure 1.25.04  
Date: Tue, 27 Jan 2004 11:54:50 -0500  
X-ELNK-Trace:  
cb75cfef6b9129969c7f779228e2f6aeda0071232e20db4d21738de0cd89744760976f5d95d22113350badd9bab72f9c350bad  
d9bab72f9c350badd9bab72f9c

I have added the "postmarked" to #2 Lodging the Appeal as requested at last Saturday's meeting. Here is a copy. I've "attached" a copy as well.

2004 BBYRA

**Appellate Procedure (DRAFT 1.25.04)**

**General**

1. The United States Sailing Association (USSA) describes the appeals process in the Racing Rules of Sailing (RRS) Appendix F (Appeals Procedures).
2. In RRS F1.1 (**WHERE TO FILE AN APPEAL OR REQUEST**) the USSA prescribes that appeals shall first be made to the Association Appeals Committee (AAC). The BBYRA Appeals Committee is the designated AAC for racing venues in Barnegat Bay and its tributaries (or any other BBYRA member club where a hearing was held).
3. Appeals to the BBYRA Appeals Committee will be handled in accordance with RRS Appendix F. As specified under RRS F2.1 (**TO APPEAL OR MAKE A REQUEST**), BBYRA prescribes that its fee shall be \$100.00. This fee will be reduced to \$25 for members of: (a) BBYRA, (b) another RSA, or (c) USSA, provided proof of membership in one or more of these organizations is submitted with the appeal.

Address appeals to **BBYRA Appeals Committee, P.O. Box 4237 Brick, NJ 08723.**

**Required Procedure**

With the exception of the fee charges, the requirements and procedures for appeal to BBYRA are the

same as detailed in RRS Appendix F. However, the following requirements of the RRS should be noted:

**1. Preparation for Appeal**

a.) The prospective appellant shall request, in writing, a written copy of the decision from the Protest Committee within seven days of being informed of the decision (RRS 65.2). It is suggested that the prospective appellant document the date of this request. An e-mail correspondence not acknowledged by the addressee shall not satisfy this requirement.

b.) The Protest Committee will, upon receipt of the appellant's request, promptly supply the following information to all Parties to the hearing (RRS 65.1, 65.2)

- i. the facts found;
- ii. the applicable rule or rules;
- iii. the decision;
- iv. the reasons for the decision;
- v. any penalties imposed or redress given;
- vi. when relevant, a diagram of the incident prepared or endorsed  
by the Protest Committee.

*Although not specifically required, a Protest Committee is asked to also provide the names and addresses (if known) of all Parties to the hearing in the written decision.*

**2. Lodging the Appeal**

An appellant shall submit a signed and dated appeal postmarked within fifteen days of receiving the Protest Committee's written decision. The appeal shall:

a.) be sent to the BBYRA and marked to the attention of the Appeals Committee. *The Appeals Committee will not begin to consider an Appeal if the materials are either unsigned or undated. For the purposes of this requirement, an E-mail does not constitute signed or dated materials.*

b.) be accompanied by a check for the appropriate filing fee made payable to BBYRA. The appellant shall provide proof of membership in BBYRA (or other RSA), or USSA if the filing fee is based on membership in one or more of these organizations. The fee must be received before the appeal will be considered.

c.) state the grounds upon which the appeal is based. **NOTE:** An appeal can only state why the appellant believes the committee's interpretation of a rule or its procedures were incorrect (RRS F2.1). An Appeal cannot be based on disagreement with the facts as found by the Protest Committee (RRS 70.1; F5).

d) also include with it, or as soon as possible thereafter, all of the following documents that are available to her (RRS F2.2):

- i. the written protest(s) or request(s) for redress;
- ii. a diagram, prepared or endorsed by the Protest Committee, showing positions and tracks of all boats involved, course to the next mark and its required side, force and direction of the wind, and if relevant, depth of the water and direction and speed of any current;
- iii. the notice of race, sailing instructions, any other conditions governing the event, and any changes to them;
- iv. any additional relevant documents and correspondence; and
- v. the names and addresses of all Parties to the hearing and the Protest Committee chair.

Upon receipt of all the required information from the appellant, the BBYRA Appeals Committee will promptly begin the appeals procedure as required by the RRS Appendix F.

Robert T. Morrow, Ph.D.  
Springfield Psychological Associates, LLP  
675 Morris Avenue, Suite 202  
Springfield, New Jersey 07081  
cell/voicemail: 908-295-6775  
Fax: (home)908-964-7898 or (office)973-467-9410  
[rtmorrow@mindspring.com](mailto:rtmorrow@mindspring.com)

Content-Type: application/msword; name="BBYRA Appeals Proceedure Draft 1.25.04.doc"  
Content-Description: BBYRA Appeals Proceedure Draft 1.25.04.doc  
Content-Disposition: attachment; filename="BBYRA Appeals Proceedure Draft 1.25.04.doc"

BBYRA Appeals Proceedure Draft

From: WScheyer@aol.com  
Sent: Tuesday, January 13, 2004 8:44 AM  
To: Skipperbo@aol.com; jgcfuzzy@litenet.net; bfrance@rcn.com;  
jheacock@att.net; rtmorrow@mindspring.com; cranmoor@yahoo.com  
Subject: Next Officer's meeting

Jack:

Please add the below to the agenda for our next officer's meeting.

Thanks,

Bill

#### GUIDE TO A BBYRA PROTEST HEARING

You are now involved in a protest.  
This guide will assist you in understanding what to expect at the hearing.  
RRS as used herein refers to the Racing Rules of Sailing.  
This guide IS NOT a substitute for the RRS.  
Please be sure to review the RRS including Appendix L,  
the Racing Rules of the BBYRA, and the BBYRA Sailing Instructions in  
preparing for the hearing. All interested parties to the protest are to be present  
at all times except when excused by the committee for the purpose of deliberation.  
Witnesses are to remain outside the hearing room and will be called upon one at a  
time as necessary.  
The protest committee must first determine the validity of the protest  
before proceeding with the actual hearing.  
If the protest committee determines the protest invalid it is dismissed without  
further proceedings.

Refer to 1. Section G1 of the Racing Rules of BBYRA which reads  
Protests and Hearings shall be in accordance with current US SAILING procedures  
except as modified in the Sailing Instructions.  
; 2. The BBYRA Sailing Instruction 13.1, which reads  
All boats intending to protest shall fly a red flag. This modifies RRS 61.1(a).  
; and, 3. The BBYRA Sailing Instruction 13.2, which reads  
Protests shall be written on forms available at the regatta headquarters or  
line boat and lodged with the Chairman of the Protest Committee in accordance with RRS 61.3."

The hearing is held according to the BBYRA Sailing Instruction 13.3, which reads  
Protests will be heard at Regatta Headquarters commencing at  
0730 on the next scheduled race day except on the last race day when protests  
will be heard immediately following the races."

After the protest committee has reached a decision,  
the interested parties are informed of the outcome of the protest committee's decision.  
Finally, in accordance with Section G2 of the Racing Rules of BBYRA which reads  
All decisions upon written protests shall be in writing and filed with the Scorer  
along with the original protest papers. The Scorer, after noting any adjustments  
to the scores of the boat(s) involved, shall forward the original protest,  
decision and pertinent papers to the Secretary of the Association who shall keep  
them on file for a period of two years.  
The protest committee will make the requisite filings.

## 2. Lodging the Appeal

An appellant shall submit a signed and dated appeal within fifteen days of receiving the Protest Committee's written decision. The appeal shall:

- a.) be sent to the BBYRA and marked to the attention of the Appeals Committee. *The Appeals Committee will not begin to consider an Appeal if the materials are either unsigned or undated. For the purposes of this requirement, an E-mail does not constitute signed or dated materials.*
- b.) be accompanied by a check for the appropriate filing fee made payable to BBYRA. The appellant shall provide proof of membership in BBYRA (or other RSA), or USSA if the filing fee is based on membership in one or more of these organizations. The fee must be received before the appeal will be considered.
- c.) state the grounds upon which the appeal is based. *NOTE: An appeal can only state why the appellant believes the committee's interpretation of a rule or its procedures were incorrect (RRS F2.1). An Appeal cannot be based on disagreement with the facts as found by the Protest Committee (RRS 70.1; F5).*
- d.) also include with it, or as soon as possible thereafter, all of the following documents that are available to her (RRS F2.2):
  - i. the written protest(s) or request(s) for redress;
  - ii. a diagram, prepared or endorsed by the Protest Committee, showing positions and tracks of all boats involved, course to the next mark and its required side, force and direction of the wind, and if relevant, depth of the water and direction and speed of any current;
  - iii. the notice of race, sailing instructions, any other conditions governing the event, and any changes to them;
  - iv. any additional relevant documents and correspondence; and
  - v. the names and addresses of all Parties to the hearing and the Protest Committee chair.

Upon receipt of all the required information from the appellant, the BBYRA Appeals Committee will promptly begin the appeals procedure as required by the RRS Appendix F.

2004 BBYRA  
Appellate Procedure (DRAFT 1.10.04))

**General**

1. The United States Sailing Association (USSA) describes the appeals process in the Racing Rules of Sailing (RRS) Appendix F (Appeals Procedures).
2. In RRS F1.1 (**WHERE TO FILE AN APPEAL OR REQUEST**) the USSA prescribes that appeals shall first be made to the Association Appeals Committee (AAC). The BBYRA Appeals Committee is the designated AAC for racing venues in Barnegat Bay and its tributaries (or any other BBYRA member club where a hearing was held).
3. Appeals to the BBYRA Appeals Committee will be handled in accordance with RRS Appendix F. As specified under RRS F2.1 (**TO APPEAL OR MAKE A REQUEST**), BBYRA prescribes that its fee shall be \$100.00. This fee will be reduced to \$25 for members of: (a) BBYRA, (b) another RSA, or (c) USSA, provided proof of membership in one or more of these organizations is submitted with the appeal.

Address appeals to *BBYRA Appeals Committee, P.O. Box 4237 Brick, NJ 08723.*

**Required Procedure**

With the exception of the fee charges, the requirements and procedures for appeal to BBYRA are the same as detailed in RRS Appendix F. However, the following requirements of the RRS should be noted:

**1. Preparation for Appeal**

- a.) The prospective appellant shall request, in writing, a written copy of the decision from the Protest Committee within seven days of being informed of the decision (RRS 65.2). It is suggested that the prospective appellant document the date of this request. An e-mail correspondence not acknowledged by the addressee shall not satisfy this requirement.
- b.) The Protest Committee will, upon receipt of the appellant's request, *promptly* supply the following information to all *Parties* to the hearing (RRS 65.1, 65.2)
  - i. the facts found;
  - ii. the applicable rule or rules;
  - iii. the decision;
  - iv. the reasons for the decision;
  - v. any penalties imposed or redress given;
  - vi. when relevant, a diagram of the incident prepared or endorsed by the Protest Committee.

*Although not specifically required, a Protest Committee is asked to also provide the names and addresses (if known) of all Parties to the hearing in the written decision.*

## BBYRA CREW TROPHIES

Notes gathered from phone conversation with Dick Thomas 1/19/04, for discussion at Officers' Meeting on 1/24/04.

DYES --- single most costly item, however a one-time cost.

2d - \$250

3d - \$700 (Dick's suggestion)

...Issue the same number of crew awards deep, as trophies awarded.

...BBYRA awarded 53 trophies in 2003.

... "Guesstimating" 100+ crew awards stemming from 50 regular trophies/year.

	<u>3"</u>	<u>2"</u>	<u>1 1/2"</u>
100	17.50	7.50	7.10
200	13.50	7.00	6.70
500	12.30	<u>5.70</u>	5.50

EXAMPLES: Two scenarios.....buy 500, 2" medallions now to be engraved as needed, results in a cost of:

500 @ \$5.70 = \$2850

+ 3d dye = \$700 (one time cost)

\$3550 (cost per medallion/first year = \$7.10)

OR:

200 @ 5.70 = \$1140

+ 3dye = \$700

\$1840 (cost per medallion/first year = \$9.20)

Engrave the back of the medallion when it is needed:

e.g. *Sanderling 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup>, 4<sup>th</sup>* ..... (as needed)

200X

.... All costs noted above do NOT include any engraving, which would be done as the medallion is needed. Engraving will add approximately \$1 - \$1.50 per medallion. Using the first scenario, the per unit cost would increase from the \$7.10 noted, to a bit under \$9.

.....Use silver plating.

.....Gold and bronze turn colors over time, do not use.

.... Do not use plastic as this too turns colors and/or clouds over time.

## Jan 24th BBYRA Officers Meeting

1. Have BHYC for May 8th. Race Management seminar
  - a) awaiting price for food
  - b) Cost of "join the RC" \$6.50, Test \$5.00
  - c) Cost "Race Management Handbook" \$50.00/30.00
  - d) Appeals \$40.00/20.00
  - e) suggested cost of seminar - \$50.00
  
2. Talked with Lacy Howe, she say's Capron edict on who is qualified to run races will become law in March 04 contrary to what Faye said at AC.
  
3. BBYRA USAILING sail-offs will be Tues. July 6th. at MCYC - BYOB  
Entry deadline Sat. July 3rd. 6:00pm.
  - a) Sears - Lightning - one to Area C's
  - b) Bemis - Club 420 - two to Area C's
  - c) Smythe - Laser - Two to Area C's
  - d) Mallory - Lightning - letter of intent deadline same as above  
Sail-off TBA if necessary - two go to Area C's
  - e) Adams - Lightning - letter of intent deadline same as above  
Sail-off TBA if necessary
  
4. Area C USAILING Dates TBA as soon as we have them confirmed  
Have USAILING FINALS dates
  
5. Flag Bags for Extra Finishes (all class flags, S flag, RC flag, Blue <sup>flag</sup> ~~shape~~,  
Orange line flag, A flag, H flag, Horn, Whistle, Score sheet, pens,  
Stalk Staffs, Instruction sheet, Sm. White Bd & Markers)



**2004 BBYRA  
Appellate Procedure (DRAFT 1.10.04)**

**General**

1. The United States Sailing Association (USSA) describes the appeals process in the Racing Rules of Sailing (RRS) Appendix F (Appeals Procedures).
2. In RRS F1.1 (**WHERE TO FILE AN APPEAL OR REQUEST**) the USSA prescribes that appeals shall first be made to the Association Appeals Committee (AAC). The BBYRA Appeals Committee is the designated AAC for racing venues in Barnegat Bay and its tributaries (or any other BBYRA member club where a hearing was held).
3. Appeals to the BBYRA Appeals Committee will be handled in accordance with RRS Appendix F. As specified under RRS F2.1 (**TO APPEAL OR MAKE A REQUEST**), BBYRA prescribes that its fee shall be \$100.00. This fee will be reduced to \$25 for members of: (a) BBYRA, (b) another RSA, or (c) USSA, provided proof of membership in one or more of these organizations is submitted with the appeal.

Address appeals to *BBYRA Appeals Committee, P.O. Box 4237 Brick, NJ 08723.*

**Required Procedure**

With the exception of the fee charges, the requirements and procedures for appeal to BBYRA are the same as detailed in RRS Appendix F. However, the following requirements of the RRS should be noted:

**1. Preparation for Appeal**

- a.) The prospective appellant shall request, in writing, a written copy of the decision from the Protest Committee within seven days of being informed of the decision (RRS 65.2). It is suggested that the prospective appellant document the date of this request. An e-mail correspondence not acknowledged by the addressee shall not satisfy this requirement.
- b.) The Protest Committee will, upon receipt of the appellant's request, *promptly* supply the following information to all *Parties* to the hearing (RRS 65.1, 65.2)
  - i. the facts found;
  - ii. the applicable rule or rules;
  - iii. the decision;
  - iv. the reasons for the decision;
  - v. any penalties imposed or redress given;
  - vi. when relevant, a diagram of the incident prepared or endorsed by the Protest Committee.

*Although not specifically required, a Protest Committee is asked to also provide the names and addresses (if known) of all Parties to the hearing in the written decision.*

## 2. Lodging the Appeal

An appellant shall submit a signed and dated appeal<sup>1</sup> within fifteen days of receiving the Protest Committee's written decision. The appeal shall:

- a.) be sent to the BBYRA and marked to the attention of the Appeals Committee. *The Appeals Committee will not begin to consider an Appeal if the materials are either unsigned or undated. For the purposes of this requirement, an E-mail does not constitute signed or dated materials.*
- b.) be accompanied by a check for the appropriate filing fee made payable to BBYRA. The appellant shall provide proof of membership in BBYRA (or other RSA), or USSA if the filing fee is based on membership in one or more of these organizations. The fee must be received before the appeal will be considered.
- c.) state the grounds upon which the appeal is based. *NOTE: An appeal can only state why the appellant believes the committee's interpretation of a rule or its procedures were incorrect (RRS F2.1). An Appeal cannot be based on disagreement with the facts as found by the Protest Committee (RRS 70.1; F5).*
- d.) also include with it, or as soon as possible thereafter, all of the following documents that are available to her (RRS F2.2):
  - i. the written protest(s) or request(s) for redress;
  - ii. a diagram, prepared or endorsed by the Protest Committee, showing positions and tracks of all boats involved, course to the next mark and its required side, force and direction of the wind, and if relevant, depth of the water and direction and speed of any current;
  - iii. the notice of race, sailing instructions, any other conditions governing the event, and any changes to them;
  - iv. any additional relevant documents and correspondence; and
  - v. the names and addresses of all Parties to the hearing and the Protest Committee chair.

Upon receipt of all the required information from the appellant, the BBYRA Appeals Committee will promptly begin the appeals procedure as required by the RRS Appendix F.

**BARNEGAT BAY YACHT RACING ASSOCIATION**  
**2003 & 2004 OPERATING BUDGETS**  
vs. ACTUAL TO DATE (as of 9/30/03)

	2003 Budget	2003 Actual to date & projected to year end	2004 Budget	12/31/02 Actual	12/31/01 Actual
<b>INCOME:</b>					
Member Dues	13,700	13,825	13,800	13,732	13,451
Seasonal Reg.	14,200	14,120	14,000	14,402	13,710
Club Dues	2,600	2,600	2,600	2,600	2,600
Jr. Regatta Fees	1,800	1,800 (b)	1,800	1,650 (a)	0
Commodore's Ball		9,650 (a)		8,925 (b)	0
Commodore's Ball-raffel		3,601	2,000	1,575	1,208
Commodore's Ball-donations		725	625		
Advertising	1,700	1,860	1,800	1,680	100
Sale of decals / Misc		27		33	0
Transfer from Fierer fund				1,150 (c)	0
Interest income - checking		14		47	42
<b>Total Income</b>	<b>34,000</b>	<b>48,222</b>	<b>36,625</b>	<b>45,794</b>	<b>31,111</b>
<b>DISBURSEMENTS:</b>					
Award Flags	9,800	12,543	13,000	9,661	9,558
Trophies	3,000	2,468	3,000	3,021	3,344
Equipment / Radios	3,600	1,962	1,500	3,769	500
Course Sheets	2,100	2,070	2,100	2,042	2,319
Lunch Reimb.	5,000	6,000 est	6,000	5,969	5,115
Junior regattas awards	1,800	1,621 (b)	1,600	1,850 (a)	
Junior regatta equipment - up bay		1,427	200		
U. S. Sailing regatta reg.	0	300 est		1,525 (c)	
Commodore's Ball	0	5,803 (a)		8,975 (b)	
Race Mang. Course	0			2,729	
Defib. training & supplies	500	906	1,000	464	
Insurance	2,500	2,345	2,500	2,309	2,074
Postage/copies/stat.	400	523	500	549	403
Print Booklet/tickets	2,000	2,200	2,300	1,896	2,607
Member decals	1,350	1,316	1,350	1,300	1,272
Placks for committee boats	280	300	300	276	
Flowers for Comm. Applegate		265	0		
Commodore's gift (2)		897	0		
Name tags	50	184	150		22
Web site	200		200	984	800
Boat show booth		167	175		
U. S. Sailing Dues	200	200	200	200	200
Tax return prep.	0			1,358	1,150
Commodore discretion	175			0	155
U.S. Sailing Meeting	1,000	0	500	0	1,000
Bank charges	0			0	86
Taxes & fees	45	25	50	0	45
Surplus distribution	0			0	3,250
<b>Total</b>	<b>34,000</b>	<b>43,522</b>	<b>36,625</b>	<b>48,877</b>	<b>33,900</b>
<b>Net operating profit (loss)</b>	<b>0</b>	<b>4,700</b>	<b>0</b>	<b>(3,083)</b>	<b>(2,789)</b>
<b>Additional Income:</b>					
Interest income - reserve acct.		842	400	1,604	1,512
Interest income - Fierer fund		604	300	1,189	920



## BARNEGAT BAY YACHT RACING ASSOCIATION

### Officers Meeting

January 24, 2004  
Jim Carson's Home

### MINUTES

The meeting was called to order by Commodore Jack Heacock at 1000.  
All seven officers were present.

#### Race Schedule

The Race Schedule was approved as mailed; the Ensign Fleet will sail two PM races at NBYC.

#### Crew Trophies

Jack had samples of medallions from Dick Thomas.

The dies are the single most costly item which is a one-time cost; a 3d is \$700.

The cost of a two inch medallion is \$5.70 when 500 are ordered; engraving is additional.

It was decided that one side of the medallion will have the BBYRA emblem and the word "CREW"; the other side will have the year engraved.

We will issue the same number of crew awards deep, as trophies awarded.

BBYRA awarded 53 trophies in 2003.

All present agreed to have Dick make a 3 die for a 2" medallion (cost \$700 spread out over three years) and to order 500 medallions closer to the summer.

\$2.00 per crew per boat will be built into the registration fee. The cost will also be \$2 for additional purchased.

#### Notice of Race

Changes to the Notice of Race were reviewed. Major changes are as follows:

"Registration: Boats may register for the season and for optional lunches by mail before June 15, 2004. After June 15, 2004 boats may register for the season at the Regatta Headquarters upon payment of the applicable registration fee plus a \$25 late registration fee." ...

"After June 15, 2004, arrangements for lunches must be made directly with the host Club(s)."

"Scoring: Scoring will be in accordance with the Racing Rules of the BBYRA Section E. To qualify for the Championship a boat must compete in 50% of the races scheduled for her Class."

A motion was made, seconded, and passed to accept the Notice of Race with changes.

Note: Notice of Race subject to approval by the Delegates on 4/3/04.

#### Registration Form

Fees - include fee schedule.

Pre-Season Registration including crew trophies for trophy winning boats, no lunches -  
Received before June 15, 2004

\$50 for a one person boat - Laser, Laser Radial, and Sunfish

\$55 for a two person boat - M Sloop, Sneakbox, and Sandpiper

\$60 for a three person boat - Lightning, Flying Scot, and Sanderling

\$65 for a four person boat - E Sloop and Ensign

\$80 for an A-Cat

Lunch optional @ \$5.00 per person per week.

Season Registration including crew trophies for trophy winning boats, no lunches -  
Received after June 15, 2004

\$75 for a one person boat - Laser, Laser Radial, and Sunfish

\$80 for a two person boat - M Sloop, Sneakbox, and Sandpiper

\$85 for a three person boat - Lightning, Flying Scot, and Sanderling

\$90 for a four person boat - E Sloop and Ensign

\$105 for an A-Cat

Daily Registration will be \$5 per boat per race.

Note: Fees subject to approval by Regatta Committee on 2/28/04.

Lunches - We will do away with lunch tickets and have lunch list supplied to each host club.

**Racing Rules - Changes are still taking place.**

Highlights of some changes include changing 66% to 50% to qualify, and automatic DSQ for failed inspections.

**Sailing Instructions - Changes are still taking place.**

Changes will be made to "5. Accountability" (check in and out) and race starting times.

It was proposed that 13.2 be changed to read, "Protests shall be written on forms available at the regatta headquarters or line, finish, or signal boat and lodged one hour after the signal boat docks with the Chairman of the Protest Committee or a BBYRA Flag Officer."

23.3 e) will be dropped. "When 11 or more races have been completed for her class, a boat's score will be the total of her race scores excluding her four worst scores."

**Race Management Seminar**

BBYRA will sponsor a race management seminar on May 8, 2004 at BHYC.

We may use the ballroom, if not rented, or the Merrick Center.

Cost to registrants will be \$50.

BBYRA expenses include the following:

\$18.00 for breakfast, lunch, and snacks

\$ 6.50 for the book

\$ 5.00 for the test

The registration form, from the web, with a check to BBYRA will be sent to POB 4237.

Bill Bogardus or Betty Jane France will get from POB; Betty Jane will deposit checks.

Those persons belonging to BBYRA clubs will be given first opportunity to register.

**BBYRA US Sailing**

BBYRA US Sailing sail-offs will be Tuesday, July 6, 2004 at MCYC - BYOB.

Entry deadline is Saturday, July 3, 2004 at 6 PM.

**Flags**

The 2004 cost of flags will be the same as in 2003.

Flags and poles for flags are needed on the start boat.

Bill Bogardus will have flag bags for extra finishes.

**Protest Procedures - Changes are still taking place.**

Changes to "Guide to a BBYRA Protest Hearing" are as follows:

"The BBYRA Sailing Instruction 13.2, which reads, "Protests shall be written on forms available at the regatta headquarters or line, finish, or signal boat and lodged one hour after the signal boat docks with the Chairman of the Protest Committee or a BBYRA Flag Officer."

**Appellate Procedure - Changes are still taking place.**

It was noted that US Sailing rules and BBYRA rules should not be duplicated.

Proposed Appellate Procedure would require changes in wording to Racing Rules G 3, 4, 5, & 6.

### **Course Charts**

After research it was determined that it is not practical to get more durable course charts. The course charts will be held by the BBYRA for distribution instead of by each host club.

### **Correspondence**

Betty Jane will send out the following official correspondence:

Notice of 2/28/04, 10 AM Regatta II Meeting at TRYC

Letter to yearbook advertisers

Letter to club treasurers billing clubs for BBYRA Annual Dues of \$200

Letter to person in each club responsible for BBYRA Individual Memberships

### **2004/2005 Meetings**

Jack Heacock has contacted -

MCYC (will host 2004 Regatta I Meeting)

TRYC (will host 2005 Regatta II Meeting).

He will contact BHYC relative to Delegates Meetings.

### **Extra Trophy**

BBYRA will order and the E Sloop Fleet will pay for the extra trophy requested.

### **Sponsorship**

It was suggested that we consider sponsorship in the future.

### **Champion of Champion Regatta**

TRYC is planning to run a champion of champion team race regatta to benefit BBYRA using their newly acquired Tech Dinghies plus 420s. It will likely be held the middle of August with all bay clubs invited.

*The next Officers Meeting  
will be held on Saturday, February 21, 2004 at 1000  
at the home of Bill Bogardus  
847 B Thornhill, Leisure Village East.*

Respectfully submitted,



Betty Jane France, Secretary





## BARNEGAT BAY YACHT RACING ASSOCIATION

### **Officers' Meeting** February 21, 2004 at 1000 Bogardus Home

Commodore Jack Heacock, Vice Commodore Bill Scheyer, Rear Commodore Bob Morrow, Fleet Captain Bill Bogardus, Measurer Jim Carson, Treasurer Bill Warner, and Secretary Betty Jane France were present.

*The following 2004 documents were reviewed, edited, and approved by the Officers for presentation at the 2/28/04 Regatta Committee Meeting for approval:*

*Notice of Race  
Season Registration Form  
Sailing Instructions  
Racing Rules*

#### **Course Charts**

BBYRA will not charge clubs for course charts unless additional are ordered.

#### **Sailing Instructions Committee**

The Vice Commodore and the Sailing Instructions Committee recommended that, starting in 2005, barrel courses be eliminated and replaced with two separate portable mark courses.

The 2004 Sailing Instructions Committee will remain intact for 2005 with the additions of Past Commodores Roger Brown, Len Egee, and Harry Foote.

No 2004 course changes are recommended for Upper Bay or Seaside Park. There are, however, significant changes in Lower Bay courses in an attempt to alleviate congestion.

#### **Junior Sailing**

In response to e-mail from Junior Sailing Chairwoman Sue Pereira, she will be advised to submit a 2005 Junior Sailing Budget to the BBYRA Finance Committee chaired by Treasurer Bill Warner. The 2005 budget is presented at the October Delegates Meeting for approval.

#### **Trophies, Medallions, Flags**

Dick Thomas is working on the crew medallions.

Flags for 2004 have been ordered from Northeast Flags. They will attempt to improve upon the quality of 2003 and to strive for the look of the 2002 appliquéd flags.

Stu Freed of Prestige Flags is working on a competitive bid (appliquéd flags) for 2005.

#### **Yearbook**

Changes to the BBYRA history seemed unnecessary. There will be a different format for "Open Races & Regattas". The second page of "Notice of Race" will appear as on the course charts. Scheduled meeting dates were established and the Class Liaison Committee was confirmed.

#### **Trailer**

The trailer size and condition should be evaluated.

#### **Defibrillator**

It was decided that the oxygen and defibrillator can be loaned to clubs.

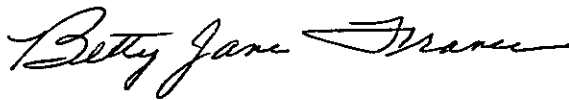


**Scheduled Meetings**

2/28/04	Regatta II	TRYC	1000
3/27/04	Officers	Bill Scheyer's	1000
4/3/04	Executive	BHYC	1130
4/3/04	Delegates	BHYC	1330
5/8/04	BBYRA Race Management Seminar	BHYC	
5/22/04	Defibrillator Recertification	MCYC	
6/19/04	BBYRA Commodores' Ball	LYC	
10/2/04	Executive	BHYC	1130
10/2/04	Delegates	BHYC	1330
11/20/04	Liaison Committee	MCYC	1000
11/20/04	Regatta I	MCYC	1330
2/26/05	Regatta II	TRYC	1000
4/9/05	Executive	BHYC	1130
4/9/05	Delegates	BHYC	1330

**The next Officers' Meeting  
will be held  
on March 27, 2004 at 1000  
at Bill Scheyer's home  
3715 River Road  
Point Pleasant, NJ 08742  
732-892-6076**

Respectfully submitted,



Betty Jane France, Secretary