



**BARNEGAT BAY YACHT RACING ASSOCIATION
EXECUTIVE COMMITTEE MEETING**

**OCTOBER 1, 2005
BAY HEAD YACHT CLUB**

MINUTES

The meeting was called to order at 1100 by Commodore John D. Heacock. Roll call was taken by Secretary Betty Jane France. All clubs were represented except NBYC. Don Doran, Dean of Student Affairs at Ocean County College was present. Minutes of the April 9, 2005 meeting were approved as mailed.

Correspondence

Letters were received from Drew Seibert, Richard Harker, and Mike Mangum relative to Ocean County College Sailing Team's application for Associate membership in the BBYRA. Requests for funds from the Feirer Fund were received from John Kempton and Eric Horrocks. Correspondence was received from IHYC, LYC, MRYC, NBYC, PBYC, and SAYC authorizing votes for their respective clubs.

Thank you letters were received from Jim Cadranel and Bob & Betty Jane France.

Other correspondence was received from Chris Petracco, Ed King, and Jim Carson.

Ocean County College Sailing Team Application for Associate Membership in the BBYRA

Commodore Heacock gave the background of Ocean County College Sailing Team applying for Associate Membership in the Barnegat Bay Yacht Racing Association.

An application was received from Drew F. Seibert, Chairman Ocean County College Sailing Advisory Board on May 27, 2005.

A letter was received on June 2, 2005 from Commodore Richard A. Harker of the Toms River Yacht Club sponsoring OCC Sailing Team for Associate Membership in the BBYRA.

Background -

- OCC started a Sailing Team to provide an opportunity to sail for OCC students many of whom are graduates of area junior sailing programs, area high school sailing clubs which now can avail themselves of OCC facilities and coaching, and new people. OCC encourages these young adults and will do whatever is necessary to encourage sailing.
- OCC Sailing Team is supported entirely by endowments which pay all team/club expenses.
- The OCC Sailing Team is currently made up of 30 students of which 12 to 15 are skippers. Members sail in OCC's nineteen 420 Class dinghies; many own Lasers.
- The OCC Sailing Team uses the TRYC as a sailing site for training, equipment storage, and two to three Intercollegiate Regattas a year. A permanent sailing center, the J. Phillip Citta Sailing Center at Mill Creek Park, will ultimately be used to train the team members for competitive inter-club collegiate regattas.

Benefits -

- Their team has been practicing twice a week during the summer months. OCC will now encourage their members to sail Saturdays on the BBYRA in lieu of one practice. This will give their kids an opportunity to sail and to network with other sailors.
- All but one team member live in Ocean County so the progression could possibly be to join a member club and sail in the BBYRA.
- OCC can support BBYRA in many ways such as holding seminars, patrolling, loaning equipment, and conceivably cosponsoring Bay Day with IHYC.
- There are many unique ideas which may benefit BBYRA and its member clubs such as OCC possibly donating a used 420 to each member club when OCC gets a new fleet.

A motion was made, seconded, and passed unanimously approving Ocean County College Sailing Team as an Associate Member of the Barnegat Bay Yacht Racing Association.

The meeting was adjourned at 1152.

Respectfully submitted,

Betty Jane France, Secretary

OCEAN COUNTY COLLEGE SAILING CLUB CONSTITUTION

ARTICLE I NAME AND PURPOSE

SECTION 1 This organization shall be named the Ocean County College Sailing Club

SECTION 2 The Sailing Club exists to promote the following: recreational and competitive sailing; to foster responsible use of the region's natural resources; to develop a positive collegial atmosphere where students can learn and work together; to further the relationship between the campus and community; to improve leadership opportunities and skills.

SECTION 3 This constitution stands as the official governing document for the Sailing Club.

ARTICLE II MEMBERSHIP

SECTION 1 Membership shall be granted to any full or part-time student, upon payment of the Student Activities Fee in said semester, who shows an interest in the Sailing Club. Intercollegiate competition is available to full-time students only.

ARTICLE III OFFICERS

SECTION 1 The following officers shall constitute the Sailing Club's Executive Board: Commodore, Vice Commodore, Treasurer, Secretary.

ARTICLE IV DUTIES OF THE OFFICERS

SECTION 1 Commodore shall: serve as chief executive of the club; preside over all club meetings; sign documents on behalf of the club in consultation with the Manager of Sailing and Chairman of the Sailing Advisory Board; oversee all club activities; endeavor to ensure that all club directives and policies are complied with; make official statements on behalf of the club; prepare the agenda and submit it to the secretary; appoint a secretary pro tempore, in the event of the secretary's absence; be entrusted with the power of making any immediate decision that is not contrary to this Constitution or By-laws, as long as he/she receives club approval at the following meeting; carry out any other duty pertaining to the office; inform the club of all correspondence of his/her office on

behalf of the club; enjoy the right to appoint an assistant to the Commodore.

SECTION 2 Vice-Commodore shall: assume duties of the Commodore's office in the event of the Commodore's absence; perform such other duties as the Commodore delegates to him/her from time to time.

SECTION 3 Treasurer shall: assume responsibility for the preparation and presentation of the club budget; maintain accurate records of all club transactions; prepare and submit a financial report for every regular club meeting and other designated times; insure the proper custody accountability, receipt, and expenditures of all funds directly under the club.

SECTION 4 Secretary shall: keep a set of all minutes of all club meetings; be responsible for all official correspondence and proper filing of all club materials; be responsible for making available the minutes of all meetings to any student upon request; keep a running record of all activities of the club; keep an approved set of all minutes in the president's and secretary's files; perform such other duties as may be assigned from time to time.

SECTION 5 Members shall: be present at all meetings; participate in practices and events.

ARTICLE V ELECTIONS

SECTION 1 All members of the club shall have one vote in general elections.

SECTION 2 Candidates for any office may be nominated in any of the following ways: by the outgoing Sailing Club executive Board; by the current members of the Sailing Club.

SECTION 3 In order to qualify for the Executive Board one must: be a member of the Sailing Club; have and maintain a 2.00 cumulative average to remain in office.

SECTION 4 In order to qualify as a member one must: have and maintain a 2.00 cumulative average to remain in the club.

ARTICLE VI MEETINGS

SECTION 1 The Sailing Club shall hold one regular business meeting each month. Meetings shall be held at the College or other such places as agreed to by the members and Sailing Manager and Advisory Board Chairman.

SECTION 2 The agenda for club meetings will read as follows: call to order/roll call; president's report; secretary's report/approval of minutes; treasurer's report; old business; new business; other business; forensic business; adjournment.

SECTION 3 Special meetings shall be held by a call of the Commodore or three club members with at least 24 hours advance notice.

ARTICLE VII FUNDING

SECTION 1 Activities of the club shall be funded from the Student Activities fee and the OCC Sailing Advisory Board Endowment.

SECTION 2 All funds pertaining to these activities shall be deposited in the Internal Banking System maintained by the Office of Student Life.

SECTION 3 The executive board, Manager of Sailing Operations and Chairman of the Sailing Advisory Board, will draw up a yearly budget for the club. It will be submitted to the Student Life Committee and the OCC Sailing Advisory Board for approval.

ARTICLE VIII AMENDMENTS

SECTION 1 This constitution may be amended by a majority of the club.

OCEAN COUNTY COLLEGE SCHOOL OF SEAMANSHIP AND SAILING PLANNING DOCUMENT

MISSION/GOALS

Mission

The Ocean County College Sailing Program promotes the development of sailing and seamanship skills and an understanding of the maritime traditions and environmental concerns of coastal New Jersey.

Goals

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- To develop and encourage a competitive intercollegiate sailing program.
 - To provide affordable sailing and seamanship training and education.
 - To provide advanced training for Coast Guard certifications.
 - To develop and promote community outreach programs for the disabled and economically disadvantaged.
 - To provide education on the maritime heritage and environmental issues of coastal New Jersey.
 - To form partnerships with area community service organizations and businesses in promoting seamanship.

ORGANIZATIONAL SUMMARY

The Manager and Assistant Manager of Sailing and Seamanship lead the Ocean County College Sailing Program. It is a part of the Student Life Department and reports directly to the Director of Student Life and Dean of Student Development. The Manager works closely with the Sailing Program Advisory Board that provides direct input into the development of the program.

ASSESSMENT

The following observations are identified as community needs with regard to the mission of the School of Seamanship and Sailing.

- Barnegat Bay Yacht Clubs provide extensive sailing and seamanship instruction to students from age 8 to 16. The students who "age out" of these junior sailing programs do not have a coordinated community effort to encourage their continuation in sailing in high school and college.
- Students have very limited choices for college selection and participation in intercollegiate sailing.
- There are more than 250,00 registered boats in New Jersey. There is no central community based educational/resource program to support these boat owners.
- Pending New Jersey state legislation may require training for operation of personal watercraft.
- All US Sailing and US Coast Guard certification courses need a central community-based "home" that can provide on-going access to their programs.
- There are very limited sailing and seamanship instruction opportunities for the citizens of New Jersey without paying high fees for private sailing instruction.
- There are virtually no opportunities for socio-economic disadvantaged youth to participate in sailing/boating activities.
- Disabled citizens have limited opportunities to access sailing and boating activities.
- The maritime history of New Jersey needs to be preserved.
- The world-class sailors of New Jersey need recognition through a Sailing Hall of Fame.
- There is a need to increase and maintain a high public awareness of the delicate ecological balance of New Jersey waterways.
- The foundation of the New Jersey economy is tourism and fundamental to this is water access and maritime interests.

OBJECTIVES

- ❖ To develop an intercollegiate sailing team.
 - ❖ To encourage the development of high school sailing teams.
 - ❖ To become the preferred regional provider for all sailing/seamanship training and education.
 - ❖ To provide sailing and boating courses to socio-economic disadvantaged youth.
 - ❖ To provide boating access and instruction for disabled citizens.
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- ❖ To ensure the preservation of the New Jersey maritime heritage.
 - ❖ To develop and maintain the New Jersey Sailing Hall of Fame.
 - ❖ To secure waterfront sites for program boats and instructional/administrative use.
 - ❖ To secure the necessary financial foundation to maintain the program, (equipment, maintenance, administrative and instructional costs).

SUMMARY

The Ocean County College School of Seamanship and Sailing can be a regional leader in providing education, training and support of recreational and competitive maritime interests. It is in direct support of the college's Strategic Initiative of providing community *Outreach*. The school provides the opportunity to form strategic partnerships with organizations, businesses and advocates in the boating and sailing industry with the vision of being the leader of a coordinated educational curriculum for advancing seamanship.